

Family & Friends Community Foundation Inc. Langenburg, Saskatchewan December 31, 2016

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Independent Auditors' Report

To the Board of Directors Family & Friends Community Foundation Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Family & Friends Community Foundation Inc., which comprise the Statement of Financial Position as at December 31, 2016, and the Statements of Operations, Changes in Net Assets and Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

In common with many non-profit organizations, the organization derives revenue from donations and fundraising, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenue over expenses, assets and net assets.

Qualified Opinion

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the donations and fundraising referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of Family & Friends Community Foundation Inc. as at December 31, 2016, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Collins Barrow PQ LLP

Calling Barrow POLLS

Yorkton, SK May 3, 2017

Family & Friends Community Foundation Inc.
Langenburg, Saskatchewan
Statement of Financial Position as at December 31, 2016

	2016	2015 (Note 7)
Assets		
Current Assets Cash and cash equivalents Accounts receivable	29,743 11,500	54,401
Prepaid expenses	<u>219</u> 41,462	54,401
Long-Term Investments - note 4	41,402	54,401
Saskatoon Community Foundation	1,418,936	1,379,157
	\$ 1,460,398	\$ 1,433,558
Liabilities and Net Assets		
Current Liabilities		
Accounts payable and accrued liabilities - note 5	42,703	69,520
Unrestricted		
Administration - schedule 1	7,041	(1,841)
Restricted		
Undesignated - schedule 2	34,145	33,035
Grants reserve - schedule 3	88,895	82,933
Administration reserve - schedule 4	20,118	31,293
Restricted funds - cemeteries - schedule 5	151,080	148,286
Restricted funds - designated - schedule 6	532,881	521,252
Restricted funds - towns - schedule 7	173,751	170,602
Restricted funds - named funds - schedule 8	248,675	240,606
Flow-through funds - schedule 9	161,109	137,872
	1,410,654	1,365,879
	\$ 1,460,398	\$ 1,433,558
Approved on behalf of the board:		

Approved on behalf of the board:

Family & Friends Community Foundation Inc.
Statement of Changes in Net Assets
For the year ended December 31, 2016

	В	et Assets eginning of Year	Sı	Net Irplus eficit)	Tra	ansfers	N	et Assets End of Year (Note 7)
Unrestricted administration Undesignated Grants reserve Administration reserve Restricted funds - cemeteries Restricted funds - designated Restricted funds - towns Restricted funds - named funds Flow-through funds	(1,841) 33,035 82,933 31,293 148,286 521,252 170,602 240,606 137,872	(9,376) 1,050 2,781 825 1,484 20,091 1,205 11,669 23,928	(18,258 60 3,181 12,000) 1,310 8,462) 1,944 3,600) 691)		7,041 34,145 88,895 20,118 151,080 532,881 173,751 248,675 161,109
	\$	1,364,038	\$	53,657	\$	0	\$	1,417,695

Family & Friends Community Foundation Inc.
Statement of Operations
For the year ended December 31, 2016

Revenue	2016	2015 (Note 7)
Donations and fundraising	66,905	44,937
Investment income	46,649	23,008
Recovery of grants disbursed	9,817	_==,===
,	123,371	67,945
Expenses		
Advertising and promotion	226	621
Fundraising	5,290	5,534
Grants	48,060	59,912
Honorariums	2,400	2,400
Insurance	436	
Licenses and memberships	450	
Miscellaneous	170	150
Professional fees	3,410	2,984
SCF fee for service - note 4	6,869	6,749
Supplies	2,401	1,980
	69,712	80,330
Excess (Deficiency) of Revenue Over Expenses for the Year	\$ 53,659	\$(12,385)

Family & Friends Community Foundation Inc. Statement of Cash Flows

For the year ended December 31, 2016

	2016	2015 (Note 7)
Cash Provided By (Used In): Operations		,
Excess (deficiency) of revenue over expenses for the year Net change in working capital	53,659 (38,537) 15,122	(12,385) 14,955 2,570
Investing activities Additions to long-term investments	(39,780)	(96,228)
Net Cash Increase (Decrease) for the Year	(24,658)	(93,658)
Cash position, beginning of year	54,401	148,059
Cash Position, End of Year	\$ 29,743	\$ 54,401
Represented By:		
Cash and cash equivalents	\$ 29,743	\$ 54,401
Net change in working capital consists of:		
Decrease (increase) - accounts receivable	(11,500)	
- prepaid expenses	(219)	14.055
Increase (decrease) - accrued grant disbursements	(26,818)	14,955
	\$(38,537)	\$ 14,955

Notes to Financial Statements
For the year ended December 31, 2016

1. Nature of Operations

The organization was incorporated on July 14, 2004 under the Non-Profit Corporations Act of Saskatchewan. The Family & Friends Community Foundation Inc. provides grants to local and community-based organizations in the Langenburg and Churchbridge area. The organization, as a registered charity, is not subject to income tax.

2. Significant Accounting Policies

These financial statements are the responsibility of management and have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO) using the accounting policies as summarized below:

(a) Fund accounting

The accounts of the organization are maintained in accordance with the principles of fund accounting. For financial reporting purposes, accounts with similar characteristics have been combined into the following major funds:

(i) Unrestricted administration fund

The unrestricted administration fund is used for the administration expenses of the organization.

(ii) Internally-restricted funds

Grants reserve

An allocation based on the fund balance before interfund transfers and grants is allocated to this reserve. This allocation is approved annually by the board. This reserve is to be used when there is insufficient funding received in a year to enable the organization to disburse grants in that year.

Administration reserve

An allocation based on the fund balance before interfund transfers and grants is allocated to this reserve. This allocation is approved annually by the board. This reserve is to be used for future funding of administrative expenses.

Undesignated fund

The undesignated fund reflects resources received for which a restriction was not placed. Funds are to be used for general charitable purposes in all communities.

Notes to Financial Statements For the year ended December 31, 2016

Significant Accounting Policies - continued

- (a) Fund accounting continued
 - (iii) Externally-restricted funds

The restricted funds include revenues received that are designated for a specific fund. Expenses include grant disbursements relating to the specific funds and administrative expenses.

The restricted cemetery funds are to be used for the upkeep and maintenance of the cemeteries each year.

The purpose of the designated funds are as follows:

- Breast Cancer fund education and awareness
- Art fund arts in all communities
- Health and Palliative fund health and palliative projects in the communities
- Langenburg Daycare projects of the Langenburg Daycare

The restricted town funds are to be used in the designated communities.

The purpose of the named funds are as follows:

- Churchbridge Grad Legacy fund Churchbridge school projects
- Bernice Popick Memorial fund Langenburg school or educational project
- Wayne Mund fund youth or sport in Langenburg
- Trent Fiesler fund projects in the Langenburg community
- Friends of Langenburg Schools Langenburg school projects
- Little Red Car fund children projects in all communities
- G. Layh Theatre fund Langenburg theatre projects
- Friends of the Langenburg School Scholarship fund granted annually to a Langenburg student
- Denis and Diann Putland Memorial provide funding for Churchbridge Cemetery and Churchbridge Community in Bloom
- Kelly Reitenbach Langenburg rink board annual project
- Walter and Vera Fieseler Langenburg health project
- Legion annual Remembrance Day poster and essay competition in Langenburg schools
- Welke Family projects in the Langenburg community
- Brookelyn Day Endowment Fund children and their families

Flow-through funds are to be used as directed by the donor.

(b) Cash and cash equivalents

Cash and cash equivalents represents cash on hand and cash held in banks.

Notes to Financial Statements
For the year ended December 31, 2016

2. Significant Accounting Policies - continued

(c) Capital assets

Capital assets are expensed in the statement of operations.

(d) Revenue

The organization follows the restricted fund method of accounting for contributions. Revenues and expenses related to unrestricted resources are included in the unrestricted administration fund. Revenues and expenses related to externally-restricted resources are reported in the appropriate restricted fund.

Restricted contributions are subject to externally imposed stipulations that specify the purpose for which the contribution is to be used. The contribution is recognized as revenue of the restricted fund when the funds have been received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

Investment income is recognized on an accrual basis when earned.

(e) Donated materials and services

The organization benefits from the donation of materials and services. These financial statements reflect the value of donations-in-kind received during the year to the extent that they would be paid for in the normal operations of the organization's activities and the fair value can be reasonably estimated.

(f) Financial instruments

Measurement of financial instruments

The organization initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

The organization subsequently measures all its financial assets and liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenue over expenses.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in excess of revenue over expenses. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenue over expenses.

(g) Allocated expenses

The organization allocates administrative expenses incurred on the Saskatoon Community Foundation investment. The allocation is based on the balance of the funds at the time of the allocation.

Notes to Financial Statements
For the year ended December 31, 2016

3. Risks Arising from Financial Instruments

The organization is not exposed to significant risks through its financial instruments with the exception of interest rate risk on investments as the fair value or future cash flows may fluctuate because of changes in interest rates.

4. Long-Term Investments

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The Saskatoon Community Foundation manages funds in trust on behalf of the organization. The Saskatoon Community Foundation provides an average annual rate of return of the investment portfolio to the organization less a fee for service.

<u>5</u> .	Accounts Payable and Accrued Liabilities		2016		2015
	Accounts payable and accrued liabilities are comprised of the following item:				
	Accounts payable Accrued grant disbursements	_	334 42,369	_	176 69,344
		\$	42,703	<u>\$</u>	69,520

6. Donated Intangible Assets

During the year, the organization received a donation of mineral rights. The fair market value of this donation is indeterminable. The value of this donation has not been recognized in the statement of operations.

7. Comparative Figures

Certain balances for comparative purposes have been reclassified to conform with the current year's presentation.

Family & Friends Community Foundation Inc. Schedule of Unrestricted Administration

For the year ended December 31, 2016

Davis		2016	1)	2015 Note 7)
Revenue		4.47		
Donations		117		4.0
Investment income				43
		117		43
Expenses				
Advertising		226		621
Honorarium		2,400		2,400
Insurance		436		
Memberships		450		
Miscellaneous		170		150
Professional fees		3,410		2,984
Supplies		2,401		1,981
	_	9,493		8,136
Net Surplus (Deficiency)	(9,376)	(8,093)
Net Assets, Beginning of Year	(1,841)		0
Interfund Transfer Administration reserve	_	18,258		6,252
Net Assets, End of Year	\$	7,041	\$(1,841)

Family & Friends Community Foundation Inc.
Schedule of Undesignated Funds
For the year ended December 31, 2016

December	2016	2015 (Note 7)
Revenue Donations	1,110	2,226
Investment income	1,119	2,220 841
Recovery of grants disbursed	308	041
receivery of grante disserted	2,537	3,067
Expenses		
Grants disbursed	1,322	1,188
SCF - fee for service	165_	153
	1,487	1,341
Net Surplus	1,050	1,726
Net Assets, Beginning of Year	33,035	30,507
Interfund Transfer		
Grant reserve	225	954
Administration reserve	<u>(165)</u>	(152)
Net Assets, End of Year	\$ 34,145	\$ 33,035

Family & Friends Community Foundation Inc. Schedule of Grants Reserve

For the year ended December 31, 2016

	2016	2015 (Note 7)
Revenue Investment income	3,260	1,116
Expenses SCF - fee for service	479	450
Net Surplus	2,781	666
Net Assets, Beginning of Year	82,933	116,268
Interfund Transfer Grant reserve	3,181	(34,001)
Net Assets, End of Year	\$ 88,895	\$ 82,933

Family & Friends Community Foundation Inc.
Schedule of Administration Reserve
For the year ended December 31, 2016

	2016	2015 (Note 7)
Revenue Investment income	983	682
Expenses SCF - fee for service	158	177
Net Surplus	825	505
Net Assets, Beginning of Year	31,293	30,788
Interfund Transfer Unrestricted administration	(12,000)	0
Net Assets, End of Year	\$ 20,118	\$ 31,293

For the year ended December 31, 2016

Revenues	Norwegian	Heritage Beresina	Bethel	Ingleside	Landshutt	Churchbridge	St. Joseph's	St. Paul's Marchwell
Donations Investment income	1,000	109	376	1,195 982	40	328	72	600 576
Total Revenues	1,000	109	376	2,177	40	328	72	1,176
Expenditures Grants disbursed SCF - fee for service Total Expenditures		<u>16</u>	440 55 495	1,160 144 1,304	6 6	385 49 434	<u>11</u> -	680 85 765
Current Year, Net Surplus (Deficiency)	1,000	93	(119)	873	34	(106)	61	411
Net Assets, Beginning of Year		3,206	11,104	28,997	1,184	9,681	2,111	16,997
Interfund Transfer Grant reserve Administration reserve		(77) (16)	175 (56)	467 (145)	(28) (6)	154 (48)	(50) (11)	274 (85)
Net Assets, End of Year	\$ 1,000	\$ 3,206	\$ 11,104	\$ 30,192	\$ 1,184	\$ 9,681	\$ 2,111 \$	17,597
		Spy Hill	Thingvalla	Christ Lutheran	St. Paul's Langenburg	Hoffenthal	2016 Total	2015 Total (Note 7)
Revenues Donations Investment income		4.040						
Total Revenues		1,043 1,043	54 54	1,042 1,042	174 174	227 227	2,795 5,023 7,818	1,220 3,001 4,221
Expenditures Grants disbursed SCF - fee for service Total Expenditures							5,023	3,001
Expenditures Grants disbursed SCF - fee for service	cy)	1,043 1,230 153	54 8	1,042 1,230 153	174 205 26	227 265 33	5,023 7,818 5,595 739	3,001 4,221 5,535 772
Expenditures Grants disbursed SCF - fee for service Total Expenditures	cy)	1,043 1,230 153 1,383	8 8	1,042 1,230 153 1,383	205 26 231	227 265 33 298	5,023 7,818 5,595 739 6,334	3,001 4,221 5,535 772 6,307
Expenditures Grants disbursed SCF - fee for service Total Expenditures Current Year, Net Surplus (Deficience	cy)	1,043 1,230 153 1,383 (340)	8 8 46	1,042 1,230 153 1,383 (341)	205 26 231 (57)	227 265 33 298 (71)	5,023 7,818 5,595 739 6,334 1,484	3,001 4,221 5,535 772 6,307 (2,086)

The notes to financial statements are an integral part of these financial statements.

Family & Friends Community Foundation Inc. Schedule of Restricted Funds - Designated

For the year ended December 31, 2016

	Breast Cancer	Art Fund	Health and Palliative	Langenburg Daycare	2016 Total	2015 Total (Note 7)
Revenues						
Donations	16,670	250			16,920	11,749
Investment income	1,219	281	13,695	2,464	17,659	9,015
Recovery of grants disbursed	1,383		420	1,221	3,024	
Total Revenues	19,272	531	14,115	3,685	37,603	20,764
Expenditures Grants disbursed Fundraising SCF - fee for service Total Expenditures	5,290 179 5,469	582 41 623	6,136 2,013 8,149	2,909 362 3,271	9,627 5,290 2,595 17,512	25,783 5,534 2,604 33,921
Current Year, Net Surplus (Deficiency)	13,803	(92)	5,966	414	20,091	(13,157)
Net Assets, Beginning of Year	35,979	8,310	404,235	72,728	521,252	520,036
Interfund Transfer Grant reserve Administration reserve	(2,243) (180)	383 _(41)	(3,946) (2,021)		(5,856) (2,606)	16,974 (2,601)
Net Assets, End of Year	\$ 47,359	\$ 8,560	\$ 404,234	\$ 72,728	\$ 532,881	\$ 521,252

Family & Friends Community Foundation Inc. Schedule of Restricted Funds - Towns

For the year ended December 31, 2016

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	Spy Hill	Churchbridge	Langenburg	2016 Total	2015 Total (Note 7)
Revenues Donations Investment income	303	200 815	2,951 4,661	3,151 5,779	1,495 2,681
Recovery of grants disbursed Total Revenues	226 529	499 1,514	7,612	725 9,655	4,176
Expenditures SCF - fee for service Grants disbursed Total Expenditures	45 45	120 963 1,083	685 6,637 7,322	850 7,600 8,450	827 6,758 7,585
Current Year, Net Surplus (Deficiency)	484	431	290	1,205	(3,409)
Net Assets, Beginning of Year	8,956	24,069	137,577	170,602	169,107
Interfund Transfer Grant reserve Administration reserve	(440) (45)	(111) (121)	3,349 (688)	2,798 (854)	5,750 (846)
Net Assets, End of Year	\$ 8,955	\$ 24,268	\$ 140,528	\$ 173,751	\$ 170,602

For the year ended December 31, 2016

	Brookelyn Day Endowment Fund	Welke Family	Churchbridge Grad Legacy Fund	Bernice Popick Memorial Fund	Trent Fiesler	Wayne Mund Memorial Fund	Friends of Langenburg Schools	Little Red Car Fund
Revenues Donations Investment income Recovery of grants disbursed	5,065	316	50 559	1,050 430 1,560	1,330 531	461	1,700 666 371	603 888
Total Revenues	5,065	316	609	3,040	1,861	461	2,737	1,491
Expenditures SCF - fee for service Grants disbursed Total Expenditures		46 372 418	82 1,160 1,242	63 507 570	195 1,570 1,765	68 544 612	98 786 884	87 712 799
Current Year, Net Surplus (Deficiency)	5,065	(102)	(633)	2,470	96	(151)	1,853	692
Net Assets, Beginning of Year	3,000	9,311	16,497	12,687	39,243	13,606	19,653	17,806
Interfund Transfer Grant reserve Administration reserve		149	766 (82)	(1,357) (63)	101	219	(55) (98)	(601) (89)
Net Assets, End of Year	\$ 5,065	\$ 9,312	\$ 16,548	\$ 13,737	\$ 39,244	\$ 13,606	\$ 21,353 \$	17,808
	G. Layh Theatre Endowment Fund	FLS Scholarship Fund	Kelly Reitenbach	Walter and Vera Fieseler	Legion	Denis & Diann Putland Memorial	2016 Total	2015 Total (Note 7)
Revenues Donations Investment income Recovery of grants disbursed	Theatre Endowment Fund 267 332	Scholarship Fund	Reitenbach 150 337	and Vera Fieseler 50 1,566 2,015	678	Diann Putland Memorial	Total 8,065 8,152 5,760	Total (Note 7) 25,932 3,920
Donations Investment income Recovery of grants disbursed Total Revenues	Theatre Endowment Fund	Scholarship Fund	Reitenbach	and Vera Fieseler 50 1,566	·	Diann Putland Memorial	Total 8,065 8,152	Total (Note 7) 25,932
Donations Investment income Recovery of grants disbursed Total Revenues Expenditures SCF - fee for service Grants disbursed	Theatre Endowment Fund 267 332 599 39 316	265 63 328 39 250	150 337 487	50 1,566 2,015 3,631 230 1,849	678 678 100 250	Diann Putland Memorial 674 674 99 796	8,065 8,152 5,760 21,977 1,196 9,112	Total (Note 7) 25,932 3,920 29,852 1,090 8,039
Donations Investment income Recovery of grants disbursed Total Revenues Expenditures SCF - fee for service Grants disbursed Total Expenditures	Theatre Endowment Fund 267 332 599 39 316 355	265 63 328 39 250	150 337 487 50	50 1,566 2,015 3,631 230 1,849 2,079	678 678 100 250 350	Diann Putland Memorial 674 674 99 796 895	8,065 8,152 5,760 21,977 1,196 9,112 10,308	Total (Note 7) 25,932 3,920 29,852 1,090 8,039 9,129
Donations Investment income Recovery of grants disbursed Total Revenues Expenditures SCF - fee for service Grants disbursed Total Expenditures Current Year, Net Surplus (Deficiency)	Theatre Endowment Fund 267 332 599 39 316	265 63 328 39 250	150 337 487	50 1,566 2,015 3,631 230 1,849	678 678 100 250	Diann Putland Memorial 674 674 99 796	8,065 8,152 5,760 21,977 1,196 9,112	Total (Note 7) 25,932 3,920 29,852 1,090 8,039
Donations Investment income Recovery of grants disbursed Total Revenues Expenditures SCF - fee for service Grants disbursed Total Expenditures	Theatre Endowment Fund 267 332 599 39 316 355 244	265 63 328 39 250 289	150 337 487 50 50	50 1,566 2,015 3,631 230 1,849 2,079	678 678 100 250 350 328	Diann Putland Memorial 674 674 99 796 895 (221)	8,065 8,152 5,760 21,977 1,196 9,112 10,308	Total (Note 7) 25,932 3,920 29,852 1,090 8,039 9,129 20,723 214,774 6,281 1,172)

The notes to financial statements are an integral part of these financial statements.

Family & Friends Community Foundation Inc. Schedule of Flow-Through Funds

For the year ended December 31, 2016

	Ross Putland	PIH Leroy Walz	Palliative Care Fund	Churchbridge Manor	Partners in Health	Brookelyn Day	2016 Total	2015 Total (Note 7)
Revenues Donations Investment income Total Revenues	0	29,677 1,172 30,849	343 343	500 166 666	2,883 2,883	4,570 107 4,677	34,747 4,671 39,418	2,315 1,710 4,025
Expenditures SCF - fee for service Grants disbursed Total Expenditures		172	50	24	424 10,000 10,424	16 4,804 4,820	686 14,804 15,490	674 12,614 13,288
Current Year, Net Surplus (Deficiency)	0	30,677	293	642	(7,541)	(143)	23,928	(9,263)
Net Assets, Beginning of Year Interfund Transfer Leroy Walz Golf for Health Tournament Administration reserve	5	34,595 14,838 (173)	10,126	4,887	85,104 (14,838) (426)	3,155	137,872	147,880
Net Assets, End of Year	\$ 5	\$ 79,937	\$ 10,368	\$ 5,504	\$ 62,299	\$ 2,996	\$ 161,109	\$ 137,872